



BADINGHAM PARISH COUNCIL MEETING

All members of Badingham Parish Council are summoned to a Parish Council Meeting
in Badingham Village Hall on Monday 19th December 2022 at 7.00pm

AGENDA

1. **Chair's Welcome**
2. **Apologies for Absence:** To receive and approve any apologies for absence
3. **Pecuniary/Non-Pecuniary Interests** Councillors to declare any Pecuniary or Non-Pecuniary Interests and Consideration of any requests for dispensation. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
Councillors to be reminded of their obligations under the new Code of Conduct and to amend their Register of Interests via the links sent by ESC.
4. **Minutes:** To receive and approve the minutes of the meeting 27 October 2022
5. **Public Forum:** Members of the public may give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the PC Meeting itself
6. **Report from County Councillor Stephen Burroughes**
7. **Report from District Councillors Lydia Freeman/Maurice Cook**
8. **Governance and Statutory Business:**
 - a) To consider adoption of the Internet Banking Protocol.
 - b) To note the revised boundary changes
9. **Consultations:** East Suffolk Cycling and Walking Strategy; New Guidance for small housing developments in the countryside Planning update; SALC facilitated East Suffolk town and parish council planning working group initial report
10. **Planning Matters:**
 - a. Planning applications received:
DC/22/4585/FUL Proposal: Erection of 2no. detached dwellings with associated landscaping including new access from public highway @ 1 Twin Oak Drive, Badingham
Planning determinations received:
 - b. Any other planning matters for information only
DC/22/4106/FUL: Garage conversion including addition of first floor element @ 1 Orchard Rise: Note this was approved under delegated powers as it fell outside of our meeting dates.

Note DC/22/3997/FUL approved at our last meeting was withdrawn for further ecology surveys before it may be resubmitted: Glebe Cottage, Hollow Lane
11. **Accounts**
 - a) Approve the payments to be made and any payments made since the last meeting in October
 - b) To note any receipts
 - c) Approve the Bank Reconciliation
 - d) Note the financial report of Budget vs. Actual and agree any proposed virements
 - e) To review the budget for 23/24
 - f) To agree and sign the precept for 23/24
 - g) To note the external auditor remains as PKF Littlejohn for the next 5 years
 - h) To approve Trevor Brown as the internal auditor for accounts y/ending 31 March 2023



BADINGHAM PARISH COUNCIL MEETING

12. **Village Hall:**

- a) To approve the resolution signed by the VH Management Committee on 7 Nov 22, their Terms of Reference and to approve the amendment to the Governing Document as sole Trustee.
- b) Update on the hall painting and financial situation thereof.
- c) To receive any other updates from the Village Hall Management.

13. **Open Spaces:** Update on Pocket Park working party and tree planting from Cllr Welham and any other open spaces issues

14. **Footpaths:** To consider the request for a change to footpath no 15 at Twin Oak Drive, and any other matters

15. **Community Thermal Imaging Project:** Clerk to provide update

16. **Fund raising:** To consider fund raising options to assist with contributing £'s for ongoing projects

17. **Strategic Plan:** To review the updated strategic plan

18. **Motion under the Public Bodies** (admission to meetings) Act 1960 to exclude the public and press for discussions regarding personnel where publicity might be prejudicial to the special nature of the business. Including report re clerk's probationary period and NALC approved pay rates and clerk's hours

19. **Date of next meeting and ancillary meetings to be agreed**

Caroline Emery Mrs C I Emery, Parish Clerk and Responsible Financial Officer, Badingham Parish Council

Email: badinghamclerk@gmail.com

Dated: 8th December 2022

Please be aware that filming and recording of the meeting may be taking place during the meeting